



## Looking for a Visionary Leader

### Internal Audit Manager – HR/IAM/PKF 06

Our client, Nyeri Water & Sewerage Company Limited, a fast growing company in Central Kenya whose main mandate is to provide water and sewerage services in commercial terms to Nyeri residents, wishes to invite applications from talented, open-minded, self-driven and result oriented professionals to fill the position of Internal Audit Manager.

#### **Job Purpose:**

Reporting to the Board Audit Committee/Managing Director, the Internal Audit Manager will have the mandate of coordinating the Internal Audit department and providing independent objectives assurance by reviewing internal control systems of the Company.

#### **Key Duties and Responsibilities:**

##### **Managerial Responsibilities**

- Lead the department by budgeting, planning and directing resources to achieve overall objectives;
- Ensure performance measures are designed to evaluate performance against the strategic plan;
- Ensure reporting of work done into the reporting structures in the institution on a monthly, quarterly or annual basis and take responsibility for the same;
- Play a senior leadership role in bringing the internal community along to support the outputs delivered by developing effective and strategic relationships;
- Build a highly effective team, by leading, managing and motivating staff by directing and coaching them where appropriate, so that they can achieve excellence in delivery;

##### **Operational Responsibilities**

- Develop a flexible annual audit plan using an appropriate risk-based methodology and including any risks or control concerns identified by management, submit that plan to the Audit Committee for review and approval;
- Ensure the approved audit plan is implemented including any specific tasks or projects requested by the Board Audit Committee and the Managing Director. The requests by the Audit Committee and top management however, must comply with the laws, regulations, BKB policies and Internal Audit Charter;
- Analyse any capacity deficiencies and request resources to meet requirements of the Internal Audit Charter and Audit plan;
- Issue periodic audit charter reports summarizing results of audit activities;
- Keep the Board Audit Committee and the Managing Director informed of emerging trends and changes in International Standards on the Practice of Internal Auditing;
- Conduct investigations of suspected fraudulent activities within the Company and report the results appropriately;



- Liaise with the external auditors and regulators, as appropriate for the purpose of providing optimal audit coverage to the company at a reasonable overall cost;
- Report the results of follow up of implementation of external audit findings and recommendations.

### **Person Specifications:**

#### **Academic Requirements**

- A Bachelor's Degree in Commerce, Finance or Accounting (or in a business related field).

#### **Professional Requirements**

- Must possess full professional accounting qualification i.e. CPA (K);
- Certified Information System Auditor (CISA);
- Possess a Risk and Information System Control- Certificate;
- Possess Chapter Six (6) requirements on Leadership and Integrity.

#### **Experience Requirements**

- At least five (5) years of relevant work experience.

#### **Experience Requirements**

- Ability to internalize complex financial and accounting concepts;
- ICT proficient in MS Office and computerized accounting systems;
- Ability to produce error free reports;
- High level of integrity, honesty and professionalism;
- Detail oriented;
- Excellent interpersonal skills;
- Good written and oral skills;
- Ability to meet strict deadlines.

If you are interested in this rewarding opportunity, please submit your application with a detailed CV, stating your current position, remuneration package, e-mail and telephone contacts quoting the job title/reference in the field of interest directly to [executiverecruitment@ke.pkfea.com](mailto:executiverecruitment@ke.pkfea.com) by **26 April 2019**. Applicants are encouraged to view detailed JDs for the positions in the following link <http://www.pkfea.com/index.php/job-vacancies>.

PKF will only process applications submitted through the online address given and only shortlisted candidates will be contacted.

**NYEWASCO is an Equal Opportunity Employer.**