**NYERI WATER AND SANITATION COMPANY LIMITED**

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**APPLICATION FOR INTERNSHIP FORM**

*Please complete all sections of this form as appropriate in* ***BLOCK*** *letters and submit to the Managing Director, Nyeri Water & Sanitation Company Limited. P.O BOX 1520-10100 NYERI (Attach copies of your certificate, etc)*

1. Vacancy Applied For:

Vacancy / Post ……………………………………………………………………………… Vacancy No………………………………………….

1. Personal Details of the Applicant

Name …………………………………………………………………………………………………………………………………………………………..

 (Surname) First Name Other Name (s)

Date of Birth: ………………………… ID NO:………………………PIN NO:…………………………. Gender M F

Nationality: …………………………….. Ethnicity: …………………………… Home County: ……………………………………………

Sub County: ……………………………………………………….Constituency: ………………………………………………………………….

Postal Address: ………………………………… Code: ………………………… Town/ City: ………………………………………………..

Telephone Number: …………………… Mobile No: ………………………. Email dress: ……………………………....................

Name of Alternative contact person: ……………………………………………………………………….Tel No: ………………………

Are you living with Disability? Yes No

If Yes, Give;

1. Details/Nature of Disability: …………………………………………………………………………………………………...
2. Details of Registration with the NCPWDs (Registration No & Date)…………………………………………..
3. Other Personal Details (Applicable to all applicants)

Have you ever been convicted of any criminal offence or a subject of probation order? Yes No

If yes, state nature of offence, the year and duration of conviction……………………………………………………………

……………………………………………………………………………………………………………………………………………………………………

***(Declaring the above information will ot necessarily debar an applicant from employment in the company. Each case will be considered on its merit)***

1. Academic Qualifications. (Starting with the Highest)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **University / High School** | **Award/ Attainment****(e.g PhD, MSc, BA, O level)**  | **Specialization / Subject** **(e.g Econ, Maths, Sociology etc)** | **Status /Grade****e.g Graduated with….** |
| **From**  | **To** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Professional / Technical Qualifications / Certifications Relevant to The Post (Starting with the Highest)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **Institution** | **Award/ Attainment****(e.g Higher Dip, Dip, Certificate Craft Cert, Gov Trade Test etc)**  | **Specialization / Subject** **(e.HR, Proc, accounts, Pipe fitter, Electrical, Mechanical, masonry, Plumbing etc)** | **Status /Grade** |
| **From**  | **To** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Relevant Courses and Training attended lasting not Less than one (1) week

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Institution** | **Name of Course**  | **Details and duration** |
|  |  |  |  |
|  |  |  |  |

1. *Referees*
2. Full Name: ……………………………………………………………………………………………………………………………

Occupation: ………………………………………………………………………………………………………………………….

Address: …………………………………Post Code: ……………………… City / Town: ……………………………….

Mobile No.: …………………………………… Email Address: …………………………………………………………….

Period for which the referee has known you: ……………………………………………………………………..

1. Full Name: ……………………………………………………………………………………………………………………………

Occupation: ………………………………………………………………………………………………………………………….

Address: …………………………………Post Code: ……………………… City / Town: ……………………………….

Mobile No.: …………………………………… Email Address: …………………………………………………………….

Period for which the referee has known you: ……………………………………………………………………..

***I certify that the particulars given on this form are correct and understand that any incorrect / misleading information may lead to disqualification and / or legal action.***

***Date ………………………………………. ………………………………………………………………***

 ***(DD-MM-YYYY) Signature of the Applicant.***

***TO,***

***MANAGING DIRECTOR,***

***NYERI WATER AND SANITATION COMPANY LIMITED***

***PO BOX 1520-10100,***

***NYERI***

***Email :*** ***info@nyewasco.co.ke***

***Website:*** [***www.nyewasco.co.ke***](http://www.nyewasco.co.ke)